Steps to Claim CE Credit

Step 1: Display Your Full Name

Make sure your full name is visible on Webex. You must sign in individually.

Step 2: Receive the Passcode

The passcode will be shared on the screen during executive session. Remember: The survey will close at 11:59 P.M. TOMORROW.

Step 3: Complete the SignUp Genius Form

Fill out the SignUp Genius Form (found under About Us → Board Meetings on our website).

Step 4: Save Your Confirmation Email

After submission, you will receive a confirmation email. Keep this for at least 2 years for auditing purposes. This will NOT show up on your CPE Monitor.

CE CREDIT DETAILS:

- Each meeting = 1 live hour

- Pharmacists: Max 3 CE hours per year

- Techs: Max 1 CE hour per year