



**Question:** Where do I obtain an application to apply as a pharmacy technician with the Board of Pharmacy?

**Answer:** [www.albop.com](http://www.albop.com) under Forms and Applications.

**Question:** Do I have to send a “passport” photo picture with the application?

**Answer:** Yes. A passport photo can be obtained at many local drug stores or post office.

**Question:** Is the technician application required to be notarized?

**Answer:** Yes. A notary is confirming the validity of the signature of the person applying.

**Question:** If a technician chooses not to practice as a pharmacy technician any longer, are they required to keep their license current?

**Answer:** No. However, if that person wants to re-enter the pharmacy technician field in the future, they will have to pay back fees plus penalties to get their lapsed license current. The person is not able to re-enter the technician profession using a new technician application.

**Question:** If a technician registers for the first time anytime in the calendar year, are they required to obtain the full three (3) hours of continuing education the first year?

**Answer:** No. They will be required to obtain the full three (3) hours the first full year of registration.

**Question:** Can a technician carry over CE hours from one year to the next year?

**Answer:** No. A technician must obtain three (3) hours of continuing education each year with one (1) hour being a “live” credit hour. CE hours must be earned each calendar year.

**Question:** Can a personal check be sent to the Board with a new application?

**Answer:** Yes. The Board accepts cash, money orders, bank drafts, cashiers checks and personal checks as payment.

**Question:** Is a technician required to notify the Board within 10 days of any change of address or employment?

**Answer:** Yes. The change of address and employment form is available on the Board web site at [www.albop.com](http://www.albop.com) under Forms and Applications.

**Question:** When does a technician need to submit for a renewal registration?

**Answer:** Technician renewals are biennial on odd years. Registration starts October 1<sup>st</sup> and is null and void on December 31<sup>st</sup> of the expiring registration year.